BSB51107
Diploma of Management
CRICOS Course Code: 079170G

This qualification reflects the role of individuals who are engaged to manage the work of others or to add value to or review management practices. The qualification requires a sound theoretical knowledge base and managerial competencies to plan, carry out and evaluate own work or the work of a team.

Duration: 24 weeks

Entry requirements:
- IELTS score 5.5 with no sub score below 5.5 or equivalent
- Students are required to take a placement test before start date

About the course:
- Day course
- 2 lectures per week
- 1 tutorial per week

Employment Opportunities:
- Team leader
- Account manager
- Corporate or operations manager
- Supervisor in both business and government

Pathways:
- Pathways available to quality universities

Timetable

<table>
<thead>
<tr>
<th></th>
<th>Monday</th>
<th>Tuesday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lectures</td>
<td></td>
<td>Lecture</td>
<td>Lecture</td>
</tr>
<tr>
<td>8.30am - 5.30pm</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tutorial</td>
<td></td>
<td></td>
<td>Tutorial</td>
</tr>
<tr>
<td>8.30am - 12.30pm</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Code                  | Course Units                                      |
----------------------|---------------------------------------------------|
BSBCUS501C            | Manage quality customer service                    |
BSBFIMS01A            | Manage budgets and financial plans                |
BSBMGT502B            | Manage people performance                         |
BSBMGT516C            | Facilitate continuous improvement                 |
BSBPMG522A            | Undertake project work                            |
BSBHRM405A            | Support the recruitment, selection and induction of staff |
BSBMGT515A            | Manage operational plans                          |
BSBHRM513A            | Manage workforce planning                         |

Start Dates

2013
November: 19

2014
January: 7
February: 11
March: 18
April: 22
May: 27
July: 1
August: 5
September: 9
October: 14
November: 18

2015
January: 6
February: 10
March: 17
April: 21
May: 26
June: 30
August: 4
September: 8
October: 13
November: 17

Concession card provided

Australia Moreton Education Group Pty Ltd
Trading as Queensland Academy of Technology (QAT) ABN 68 105823309
Level 4, 333 Adelaide Street, Brisbane 4000, Queensland Australia PO BOX 10862 Adelaide Street, Brisbane 4000
Telephone 07 3002 0888  Facsimile 07 3002 0808
National Provider Number: 31246 CRICOS Number: 02746G

Version 1.0
08/08/2013