# COURSE OVERVIEW

## Certificate III Children’s Services (CHC30712)

### Provider
Queensland Academy of Technology

### Introduction
Welcome to the Children’s Services Course CHC30712 at Queensland Academy of Technology (QAT).

QAT offers the CHC30712 Certificate III in Children’s Services course which qualifies you to work in the children’s services industry. The course practically-oriented, and designed for those who are working, intending to work, or planning to upgrade qualifications in children’s services industry.

Studying children’s services courses will strengthen your skills and knowledge to work in partnership with diverse people, it will broaden your understanding of children’s development, it gives you confidence to interpret and apply in practice the National Quality Framework and the Early Years Learning Framework.

Our Children’s Services Trainers use their many years of industry experience in the areas of Child Care and Early Childhood Education along with up-to-date training materials that reflect current industry standards and practice to assist you in your studies.

### Prerequisites
Australian Grade 10 completion with a pass in English and two other subjects or equivalent.

### Potential Job Outcomes
- Qualified assistant in a child care centre
- Family Day Care Provider
- Outside School Hours Care (Assistant)
- Vacation Care Assistant
- Support worker for children with additional needs

### Unit Outline
**Summary:** This course is comprised of 15 units of competency (11 compulsory/core and 4 electives)

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Core/Elective (C or E)</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHCCHILD401B</td>
<td>Identify and respond to children and young people at risk</td>
<td>C</td>
</tr>
<tr>
<td>CHCCN301C</td>
<td>Ensure the health and safety of children</td>
<td>C</td>
</tr>
<tr>
<td>CHCCN302A</td>
<td>Provide care for children</td>
<td>C</td>
</tr>
<tr>
<td>CHCCN303A</td>
<td>Contribute to provision of nutritionally balanced food in a safe and hygienic manner</td>
<td>C</td>
</tr>
<tr>
<td>CHCCS400C</td>
<td>Work within a relevant legal and ethical framework</td>
<td>C</td>
</tr>
</tbody>
</table>
### Delivery Mode
- **Classroom (Face to Face) plus vocational placement (140 hours)**
- **Duration:** 20 weeks

### Academic Pathways
For information on Academic Pathways for this course, please speak to your trainer.

### Evidence-gathering techniques
QAT will use a range of techniques to gather evidence to support a decision that a participant has achieved competency in relation to the unit of competency addressed by this strategy. These may include:

- Written/oral assessments
- Role plays.
- Practical demonstrations

Assessment will cater for the diverse needs of learners. It will be fair and flexible. For example, oral questioning/interviews may replace written tests/activities where language is a barrier.

Where literacy and numeracy acts as a barrier to assessment, trainers will support learners as required, through a range of strategies, such as:

- Oral questioning in place of written assessment
- Observations based on actual skills performance
- Oral presentation of research project instead of written
- Assessment contexts and conditions confined to workplace literacy/numeracy conditions
- Discussion and clarification of assessment contexts and strategies.

Classroom training consists of face to face training, research tasks, making resources, practical demonstrations, individual or group activities and assessment activities.
### Vocational Placement

Practical training includes 140 hours of industry placement in licensed childcare services. QAT will arrange for each student blue card and industry placement at the beginning of the course. Student will start their industry placement on the following weeks of the timetable: week 8. Please refer to your class timetable or training plan for start dates of your vocational placement (prac).

Written assessments (Workplace assessment task book) are to be handed in at the end of the prac. The Supervisor of the Centre will complete an Employability skills report on the student. The Trainer/Assessor from QAT will complete an Assessors observation and Demonstration Checklist on the student.

**Monitoring of students on placement:**

There will be a regular communication between the trainer and workplace supervisor. This will be done through regular telephone conversations to check student’s attendance and progress in the centre.

A trainer will visit the student during their placement, to observe and assess student’s performance in the centre.

### Course Timetable

Please refer to the timetable at the end of this document

### Additional Information

To attend your vocational placement, you are required to have a Blue Card for Child Related Employment. You are also required to complete a first aid certificate as part of this qualification. For More information on Blue Cards and First Aid, please refer to your student handbook or the information attached to your course timetable.

For more information please contact:
Queensland Academy of Technology (QAT)
Level 4, 333 Adelaide St, Brisbane QLD 4000
Phone: 07 3002 0888
Fax: 07 3002 0808 Website: [www.qat.qld.edu.au](http://www.qat.qld.edu.au)

### Subsidised Cost

As a pre-qualified supplier (supplier number QS100016), delivering this course under the Certificate 3 Guarantee, QAT charges the following student contribution fees for eligible participants in this course. Contribution fees for this course include First Aid.

<table>
<thead>
<tr>
<th>Standard fee: $500.00</th>
<th>Concession fee: $300.00</th>
</tr>
</thead>
</table>

### Full Fee Cost

For those not eligible for Certificate 3 Guarantee Funding, we also offer the course Fee for Service

**Please contact our office for details**